**Rotary Club of Coonabarabran**

**Club Assembly Minutes**

**Meeting held at the RSL Sub-Branch Rooms**

**27 July 2020**

1. **Opening.** Club assembly was opened by President Mal Unicomb at 7:17pm.
2. **Attendance:**

Mal Unicomb (President), K Barrington (Secretary), Roger Bailey, Aileen Bell, Ian Bell, Lynda Brain, Robert Cox, Laurie Dawson, Robert Dean, Michael Deep, Bob Guichelaar, Robert Noakes, Jim Pearson, John Sawyer, Simon Tighe, Colin Welsh, Jo Wilkin and Lindsay Wilkin.

1. **Apologies:**

Russell James, Marie Knight and Hugh Raadgever

1. **Minutes of previous meeting 04 May 2020.**

Minutes were read and moved for adoption. Moved: Bob Guichelaar, Seconded: Ian Bell

Adopted.

1. **Business arising.** The business arising was noted as follows:
2. **Harry Williams refund**. A refund for Harry for the NYSF program (shortened due smoke in Canberra) - question is not answered. **Action:** Youth Director PDG Jo to follow up.
3. **Child Protection meeting**. Addressed by correspondence from PDG Jo Wilkin to the secretary, a dedicated meeting is requested for child protection matters.
4. **Monthly deposit.** The monthly deposit approved in the minutes for the Zoom meeting period was discussed. Moved: Bob Guichelaar, seconded Robert Cox, ‘That the deposit of $32 per month by members be continued until the matter is readdressed owing to a change in circumstances.’ **Carried;** 16 for with two abstentions.
5. **Correspondence.**
6. **Email from PDG Jo** re Child Protection and the need for further awareness.
7. **Email from PP John Sawyer** explaining the $8 per week contribution to the Club.
8. **Letter** (tabled later in the agenda)from secretary Rotary to secretary RSL Sub-Branchseeking approval for the use of the room owing to the unavailability of commercial premises.
9. **Reports**
10. **Treasurer. Treasurer John tabled Bank Reconciliations of the accounts for the month of July** shown at Annex A.

Working Account balances, taking into calculation outstanding payments and deposits, as at 27 July 2020 are as follows:

* Club Account $1048.45
* Community $16037.88
* Drought relief $7979.53
* Foundation Grants $553.21
* Oak foundation $799
* RYDA $1.34

Term deposit balances are as follows:

* Club $6327.68
* Community $11226.28
* OAK Foundation 5433.78
1. **Club Service.** With Director Hugh an apology, no Club Service report was tabled.
2. **Foundation.** Bob Guichelaar stated no report.
3. **Youth.** Jo Wilkin reported two matters regarding youth. The National youth science Forum interviews will be either conducted face to face at Walcha or via Zoom should circumstances change. The second matter was that discussions are underway regarding a short term youth exchange with West Pennant Hills/Cherrybrook Rotary Club.
4. **Community.** Robert Cox thanked those who assisted in the community project at the Races on Saturday last, 25 July. Things are quiet, our next project being at the Rugby carnival in August.
5. **International.** Laurie Dawson reported that not a lot was happening on the international scene at the moment owing to the closure of international borders and offered his support to other projects or activity being undertaken.
6. **Membership.** Lynda Brain offered no report on activity, offering that this period of Covid restrictions was making it difficult to be pro-active in this respect.
7. **Vocation.** Simon Tighe reported that he was having discussions with Mark Prugger regarding an opportunity to visit his new bus shed.
8. **Agenda Items**
9. **Meeting arrangements**. Much discussion was had about meetings, points raised included the lack of necessity to being too formal, a suggestion for simply social events as a meeting while others remained keen on a formal meeting structure. Names were also mentioned from amongst the membership who may wish to be volunteer cooks for the catering. Two motions eventuated as follows:
10. ‘That the Rotary Club of Coonabarabran meets each week, that there be one meal evening per month, that there be one social meeting, that there be one Board meeting to which all are invited and that there be one breakfast meeting each fifth Monday and that the RSL Rooms be the expected meeting venue until a change in circumstances is known.’ Moved: Jo Wilkin; Seconded: Aileen Bell. Motion carried.
11. ‘That the fees for each night be $10.00.’ Moved: Bob Guichelaar, Seconded: Robert Cox Kevin Barrington speaking against the motion moved an amendment as follows: ‘That the fees be $10 for the evenings a meal is served, for other nights it be $5.00’. Seconded by Aileen Bell, amendment was carried thus was finalized as the motion.
12. **Rosters** for duties such as tables, welcomes and thanks. The meeting agreed this was the routine duty of the Club Service Director, no motions required.
13. **Oak Foundation.** Treasurer John sawyer explained some history of the Oak Foundation outlined in the document attached as Annex B. John moved a motion ‘That the minute dated 4th April 1984 that defined the management committee and signatories as the past, present and elect presidents, be rescinded, and the current management committee of the Oak Foundation accounts be redefined to be the President, Secretary and Treasurer of the Club.’ Seconded Jo Wilkin, motion carried.
14. **Rotary Australia World Community Service (RAWCS) Drought Community Outreach Program.** Jo Wilkin talked about our partnership with the Federal Government in a paper tabled at Annex C. Any decisions about support for the program lapsed when the area in question seemed to be out of our Rotary area. Further investigation will be undertaken. Action: President Mal Unicomb.
15. **General Business.** General business items were raised as follows:
16. **Early Childhood Reading.** Lynda Brain identified a Samaritans report that Coonabarabran kids are very backward in comparison to an expected reference level in terms of reading. In response to this issue, a donation of suitable books was sought prior to 20 September 2020. **Moved** Lynda Brain, **seconded** Aileen Bell, ‘That the Rotary Club of Coonabarabran donate 100 good condition books suitable for 0-5 year old early childhood reading.’
17. **<coonabarabranrotary.org**>. Jo promoted the club web-site, explaining matters such as access and passwords and the information in the web-site.
18. **Catering on the night.** At a point during the meeting, Laurie Dawson moved a motion of thanks for the volunteer cook, Robyn Barrington, motion seconded with applause.
19. **Next Meeting.** The next Club Assembly is scheduled as the Annual General Meeting and is set for Monday, 2 November 2020.
20. **Closure.** There being no further business, President Mal closed the assembly and the meeting for the night with thanks to members for their attendance at 9:05pm.